

**MINUTES  
MEETING OF THE SAN ANTONIO WATER SYSTEM  
CAPITAL IMPROVEMENTS ADVISORY COMMITTEE**

**Wednesday, July 26, 2023**

**9:00 A.M.**

**SAWS Headquarters**

**Tower 2 C-145**

**1. Meeting called to order**

The special briefing of the Capital Improvements Advisory Committee (CIAC) was called to order at 9:02 AM on July 26, 2023.

**Committee Members Present:**

Ms. Arlene Fisher, District 1

Ms. Susan Wright, District 2

Ms. Kacy Cigarroa, District 4

Mr. Michael Hogan, District 6

Mr. Brian Hughes, District 7

Mr. Shad Schmid, District 8

Mr. Michael Moore, District 9

\*Mr. Louis Ortiz, District 10 - **Nominated but not confirmed by City Council**

**Committee Members Not Present:**

Vacant, District 3

Vacant, District 5

Vacant, ETJ

**SAWS Staff Members Present:**

Andrea Beymer, Senior Vice President, Engineering and Construction

Tracey Lehmann, Senior Director, Development Engineering

Doug Evanson, Chief Financial Officer

Donovan Burton, Senior Vice President, Water Resources

Keith Martin, Senior Corporate Counsel

Cecilia Velasquez, Vice President, Financial Services / Controller

Kevin Boeck, Manager, Budget

Bob Johnson, Manager, Engineering

Richard Donat, Manager, Engineering

Mark Schnur, Senior Resource Analyst

Steven Siebert, Manager, Water Resources

Dan Crowley, Director, Governmental Relations  
Rene Gonzalez, Senior Resource Analyst  
Patrick Middleton, Planner

**Others Present:**

Jennifer Ivey, Carollo Engineers

**2. Citizens to be heard.**

There were no citizens to be heard.

**3. Approval of the minutes of the CIAC regular meeting of September 28, 2022, and Special Briefing of the CIAC of October 28, 2022.**

The minutes were approved as presented.

**4. Briefing on the status of impact fee eligible projects within the SAWS Capital Improvements Plan.**

Tracey Lehmann presented a briefing on the status of impact fee eligible projects within the SAWS Capital Improvements Plan.

**5. Briefing and discussion on the Impact Fee Update Process.**

Jennifer Ivey, Carollo Engineers, delivered a presentation on the impact fee update process as it pertains to the San Antonio Water System.

**6. Briefing and deliberation on the definition of a Water and Wastewater Equivalent Dwelling Unit (EDU).**

Tracey Lehmann initiated a presentation, however the Committee agreed to postpone the remainder of the presentation and deliberation until the subsequent meeting.

**6. Adjournment**

The meeting was adjourned at 10:50 AM on July 26, 2023.

APPROVAL:

  
\_\_\_\_\_  
CIAC Chairwoman